

**SUMMARY OF EXECUTIVE DECISIONS/
“CALL-IN” PROCESS**

CABINET BOARD
Policy and Resources Cabinet Board
Thursday, 19 November 2015

The attached Summary contains executive decisions, and Members of the relevant Scrutiny Committee are advised that these decisions are subject to the following “call-in” procedures:

1. From the date of this Decision Summary, the Committee/Member Services Section in the Chief Executive’s Office must be notified within three days of any proposal to “call-in” a particular decision. In this case the deadline for notification is:

Monday 23rd November 9.00am

2. “Call-in” of any item must be made by **three** Members of the relevant Scrutiny Committee and supported by the Chairman (or Vice Chairman in his/her absence), though if at least one third of the voting Members request a call-in then that request shall have automatic effect. **N.B.** Where it is not possible in the time available to obtain the support of the required number of Members, the Chairman (or Vice Chairman in his/her absence) may allow a “call-in” if it is considered by the Chairman (or Vice Chairman in his/her absence) that the circumstances so warrant such “call-in”.
3. If there is no “call-in” of an item, then the Executive decisions will be implemented after the above deadline.
4. There can be only one “call-in” of the same issue.
5. This Decision Summary is available on the Intranet/Members’ Site

**S PHILLIPS
Chief Executive**

**Civic Centre
Port Talbot**

19th November 2015

Policy and Resources Cabinet Board
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SUMMARY OF DECISIONS

PART 1

1	Community Councils Minor Project Scheme Application	That the application be approved to the sum as detailed within the circulated report.
2	Governance Group - 6 Month Progress Report and Corporate Assessment Action Plan	That the report be noted.
3	Quarterly Performance Management Data 2015-2016 - Quarter 2 Performance (1 April - 30 September 2015)	That the report be noted.
4	Sickness Absence Monitoring Report	That the report be noted.
5	Archive Collaboration Project	Members noted the progress made with this project and endorsed the continuation of the work as detailed within the circulated report
6	Treasury Management Monitoring 2015-2016	That the report be noted.
7	To receive the Forward Work Programme 2015/16	That the report be noted.
<u>PART 2 Private Report</u>		
8	Write Off of Council Tax	That the write offs of Council Tax, as detailed within the private circulated report, be approved.